

Business Start-Up Checklist

Items Marked For Completion	Tasks Completion		Completion Date	Other Comments/Concerns
	YES	NO		
Register a Business Name				
Decide/Analyze Legal Form for the Business				
Write a Business Plan				
Create Your Own Website & Find Advertisers (Affiliates) to Link To!				
Market Research and Analysis				
Set Up a Relationship with a Counselor, if Needed				
Meet Legal/Tax Requirements for Operating a Business				
Determine Financing & Obtaining Financing				
Plan for Risk & Health Insurance				
Set up a Financial Management & Recordkeeping System				
Hire Employees				